

EXTERNAL SERVICES SELECT COMMITTEE - WORK PROGRAMME

Committee name	External Services Select Committee
Officer reporting	Nikki O'Halloran, Chief Executive's Office
Papers with report	Appendix A – Work Programme Appendix B – Scoping Report: Cancer Screening and Diagnosis TO FOLLOW
Ward	n/a

HEADLINES

To enable the Committee to track the progress of its work in 2018/2019 and forward plan its work.

RECOMMENDATIONS:

That the External Services Select Committee:

1. considers the Work Programme and agrees any amendments;
2. identifies topics for the Crime and Disorder meeting on 12 February 2019;
3. identifies issues to be considered at the meetings on 10 October 2018, 15 January 2019 and 13 March 2019; and
4. agrees the scoping report at Appendix B.

SUPPORTING INFORMATION

1. The Committee's meetings tend to start at either 5pm or 6pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. The meeting dates for this municipal year are as follows:

Meetings	Room
Wednesday 13 June 2018, 6pm	CR6
Tuesday 10 July 2018, 6pm	CR6
Thursday 6 September 2018, 6pm	CR6
Wednesday 10 October 2018, 6pm	CR5
Tuesday 13 November 2018, 6pm	CR6
Tuesday 15 January 2019, 6pm	CR6
Tuesday 12 February 2019, 6pm	CR6
Wednesday 13 March 2019, 6pm	CR6
Wednesday 10 April 2019, 6pm	CR6

2. It has previously been agreed by Members that, whilst meetings will generally start at 6pm, consideration will be given to revising the start time of each meeting on an ad hoc basis should the need arise. Further details of the issues to be discussed at each meeting can be found at

Appendix A. Members will note that further consideration will need to be given to the content of the meetings in January and March 2019.

3. Since the Committee's last meeting on 10 July 2018, the CQC has published its report of the recent inspection of Hillingdon Hospital. It is proposed that representatives from The Hillingdon Hospitals NHS Foundation Trust (THH) be invited to attend the Committee's meeting on 10 October 2018 to discuss action being proposed to address the issues identified within the CQC's report.
4. It should be noted that the Committee is required to meet with the local health trusts at least twice each year. It is also required to scrutinise the crime and disorder work of the Safer Hillingdon Partnership (SHP). To keep the crime and disorder meetings focussed, as well as receiving a general update on the performance of the SHP, specific topics are identified for each of the meetings and only the relevant SHP partners are invited to attend. Consideration will need to be given to the topics for the meeting which has been scheduled for 12 February 2019.

Reviews

5. As the meetings of the External Services Select Committee usually deal with a lot of business, the Committee is able to set up Panels to undertake in depth reviews on its behalf. These Panels are 'task and finish' and their membership can comprise any London Borough of Hillingdon Councillor, with the exception of Cabinet Members.
6. At its meeting on 10 July 2018, Members agreed that the External Services Select Committee set up a Panel to undertake a review of cancer screening and diagnosis during this municipal year. A scoping report on this topic has been included at Appendix B (marked to follow).
7. Members are now asked to consider the scoping report and make revisions as necessary. In addition, consideration needs to be given to the membership of the Panel.

BACKGROUND PAPERS

None.